



TOWN OF MICRO  
PO Box 9  
450 US Highway 301 N  
Micro, NC 27555  
Office: 919-284-2572

## **ZONING COMPLIANCE PERMIT APPLICATION**

**Residential Fees - \$75.00 initial PLUS**  
**the following:**

- 0-1200 sq. ft - \$25.00
- 1201 - 1900 sq. ft - \$50.00
- 1901 - 1999 sq. ft - \$75.00
- 2000- 2999 sq. ft. - \$100.00
- 3000 sq. ft. & over - \$150.00

**Decks/Storage Buildings, etc.: - \$30.00**

**Duplex - \$150.00**

**Commercial Zoning Permit - \$400.00**

**Sign/Wall Zoning Permit - \$30.00**

**Fence Zoning Permit - \$30.00**

**PERMIT INFORMATION:**

Type of Permit Requested: \_\_\_\_\_

Date of Request : \_\_\_\_\_ Current Zoning District: \_\_\_\_\_

Parcel #: \_\_\_\_\_ City Limits or ETJ: \_\_\_\_\_

Address/Location: \_\_\_\_\_

Reason for Permit Request:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any Additional Information You Feel Would be Helpful:  
\_\_\_\_\_  
\_\_\_\_\_

***If Applicable:***

**Front** Setback Off: \_\_\_\_\_ Street/Road # Feet of Setback: \_\_\_\_\_

**Side** Setbacks: # Feet of **Left** \_\_\_\_\_ # Feet of **Right** \_\_\_\_\_

**Rear** Setback: # Feet of Rear Setback \_\_\_\_\_

Town Water:  Yes  No Town Sewer:  Yes  No

**OWNER/APPLICANT INFORMATION:**

Owner/Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Per Section 2-109 Zoning Permit**

A zoning permit is required to verify that a proposed use and development will comply with the Code of Ordinance before any activity can begin on a lot. Applications for a zoning permit shall be filed with the written consent of the property owner. Applications shall be reviewed and decided by the Zoning Administrator who shall approve the permit upon finding the application and plans are in compliance with the zoning regulations applicable to the proposed use and lot and any quasi-judicial approval.

*All applications for permit approval shall include a site plan appropriately detailed at a legible scale for the town to verify zoning compliance. Plans shall show the dimensions of the affected lot; the footprint and dimensions of existing and proposed buildings, signs, and other structures; the existing and intended use of each building, structure, or lot; the location and dimensions of existing and proposed vehicular use areas, public rights-of-way, easements; and other details necessary to show zoning compliance.*

**Note:** If information on this application is found to be incorrect after submission, the permit can be found null and void any stop work orders issued.

**OFFICE USE ONLY:**

Date Received: \_\_\_\_\_ Amount Paid: \_\_\_\_\_ File Number: \_\_\_\_\_

Reviewed/Completed By: \_\_\_\_\_

Permit Approval: \_\_\_\_\_

Date: \_\_\_\_\_